

Planning and Zoning Minutes
May 14, 2013

Committee Members Present: Rick Eachus, Bill Spruill, Patricia Van Wieren, Phyllis Brooks Collins, Dave Van Kavelaar

Signed in Guests: Joe Kramer, Mike Marasco

The meeting was called to order at 1940. The April 9, 2013 minutes were sent by email to P&Z board members on April 9, two hours after the meeting adjournment. Also, the minutes (in hard copy form) of the April 9, 2013, meeting were presented to attending members. A motion to accept the April minutes was made and unanimously approved.

Old Business: Joe Kramer of Delmarva Pole Building Supply has submitted the appropriate fees and filled out the proper forms required for petitioning for a rezoning of the existing business location at 317 North Layton Avenue and also a conditional use for the purpose of various truss manufacturing. We note that, as part of the rezoning process, a site survey by a professional civil engineer or surveyor is required. However, the board does not feel the survey necessity is warranted as the truss manufacturing will occur in an established structure. Assuming the survey will not be required, the P&Z Board recommends that Town Council approve Mr. Kramer's lot be rezoned to I-1 (light industrial) and that a conditional use be granted also.

New Business: Rick has prepared some proposed amendments to the Land Use and Development Code pertaining to Paragraphs 3-5 and 4-1. The wording of the amendment was discussed and slight changes were made. Rick will edit his original amendments and bring them to the June meeting for signatures prior to forwarding the amendments to Town Council.

Note: Patricia attended the April 25 League of Local Governments dinner meeting and Rick attended the seminar on Planning For Complete Communities at the Pardee Center. Dave and Phyllis are planning to attend the May 28th seminar on Planning For Complete Communities at the Pardee Center.

Having no further business to conduct, a motion to adjourn was made, was passed, and Rick adjourned the proceedings at 2040.

Respectfully submitted,



David Van Kavelaar
Planning and Zoning Board